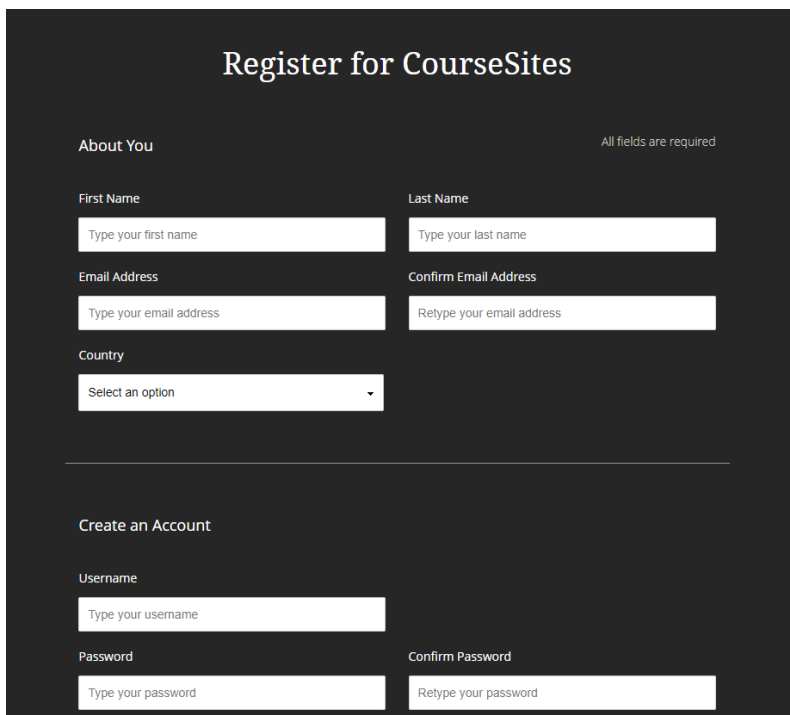


Non-affiliated individuals working with minors at a UT Dallas PACE for minors can access UT System Child Protection Training approved by the state of Texas and UT Dallas Designated Individual Training courses online at Coursesites by Blackboard.

1. Copy or click the [Programs for Minors](#) link to open a new browser window.
2. Coursesites has moved to a new platform, users must establish an account in the new platform to access the training modules; existing accounts on the old platform will not work. To register as a student, click on “Register”, complete the requested information and create a Username and Password.



Register for CourseSites

About You All fields are required

First Name

Last Name

Email Address

Confirm Email Address

Country

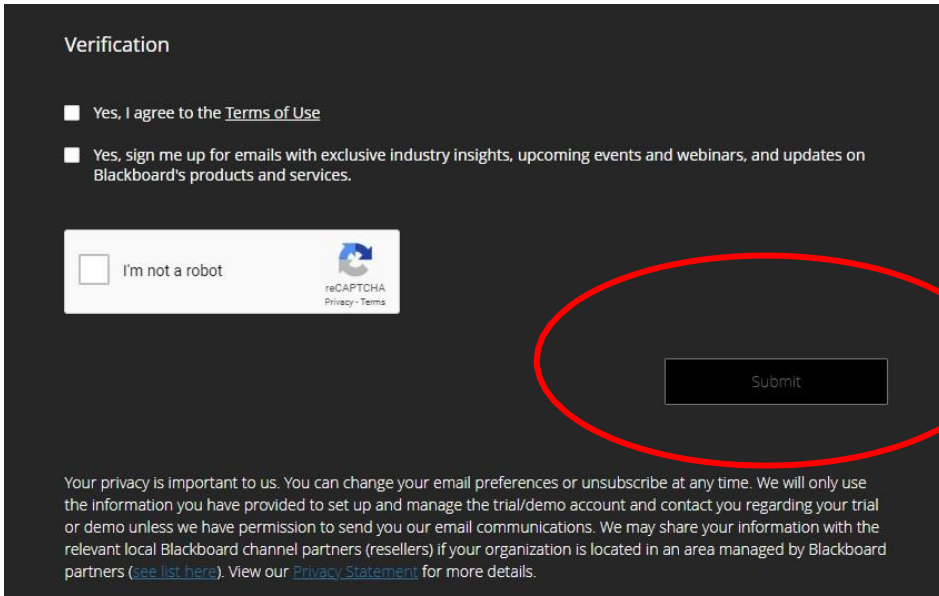
Create an Account

Username

Password

Confirm Password

3. Click the verification boxes and then click on the “Submit” button.

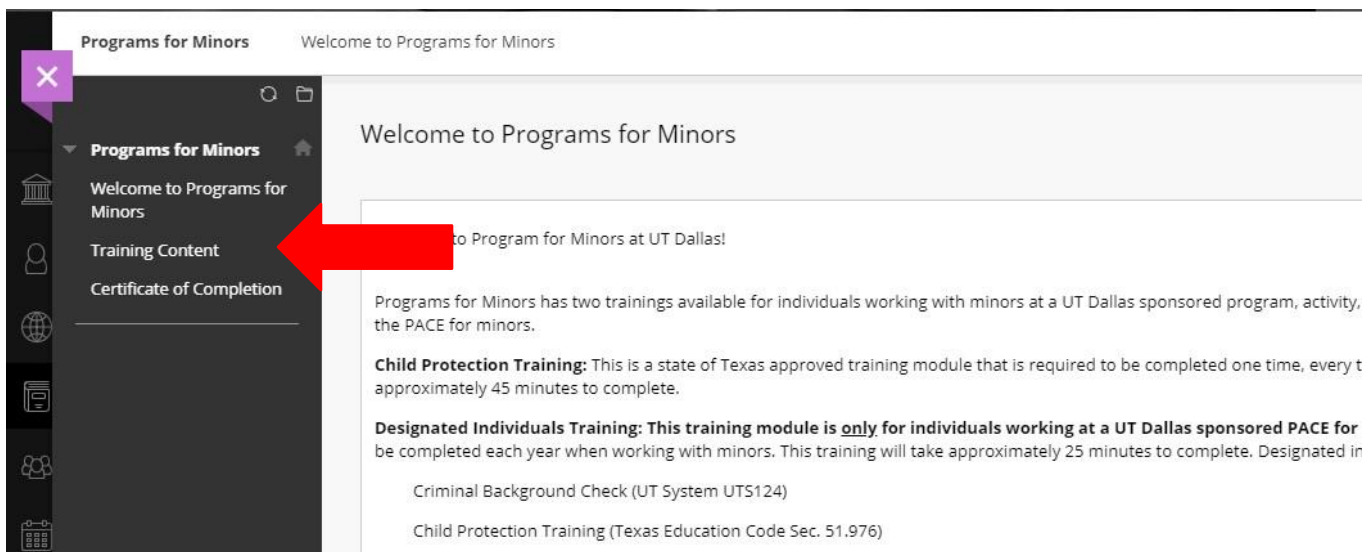


4. Log in with your newly created credentials.

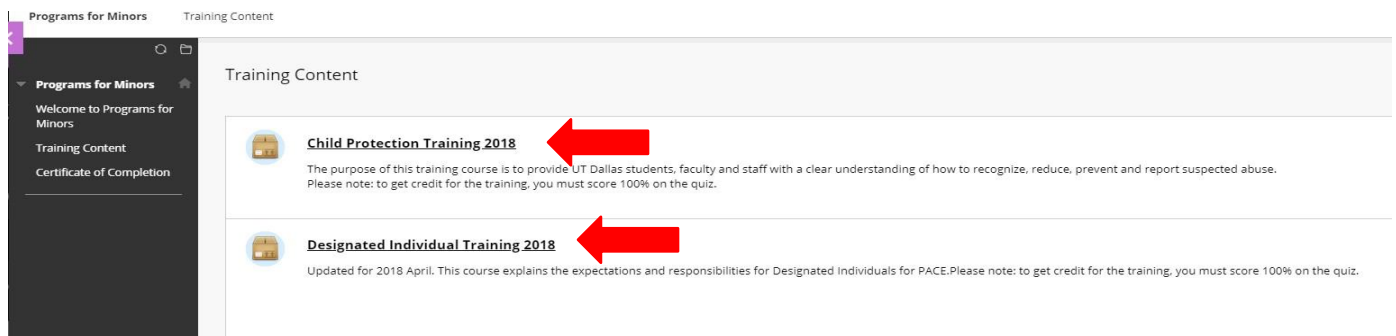
5. Click on the Programs for Minors course.



6. In the box along the left side of the screen, click "Training Content".



7. Two training courses will be displayed. Designated individuals must ensure they fulfill both training requirements:
- a. **Child Protection Training** – When working with minors this course is required **one time, every two years** by the state of Texas. Training must be completed prior to working with minors. This training will take approximately one hour to complete.
 - b. **Designated Individual Training** – This course is required **annually** for anyone working with minors at a UT Dallas sponsored or joint sponsored event. This training must be completed prior to working with minors at UT Dallas and will take approximately 25 minutes to complete.



8. Click on the course you would like to work on, the training will be launched in a new browser window, click Allow Popup or Launch Course.
9. Read the course material and answer the quiz questions for each module. Please be sure to click the “**Exit Course**” button on the very last slide of the modules, this allows your score to be recorded in the system.

10. Once the module is complete and recorded in the system, a certificate of completion will be made available. Click “Print this certificate” on the bottom left hand side of the box to print a copy of the certificate for your records.

pace@utdallas.edu

Print this certificate

